

Bristol Park Owner's Association
Board of Manager's Meeting
7.16.2026

Present: Rodney Jones, Julie Bisbee Wheeler, Anne Hall, Wes Hall, Greg Brown, Travis

1. Welcome, Call to Order – 7:07 pm
2. Public Comment – none
3. Approval of Minutes – motion to approve minutes: Rodney Jones, seconded by Julie Bisbee Wheeler, passed without objection
4. Financials
 - a. The Board will request a report showing the previous three months of financials for the August meeting
 - b. Also request Outstanding Dues report
 - c. \$21,703.71 current balance in checking account
5. Bookkeeping, Accountant and Tax Prep
 - a. New bookkeeper has been hired
 - i. Bank Transition
 1. Account Status – Bank First Treasury account will be closed and funds moved to F & M Bank
 2. Online banking will be set up for the new account
 - ii. Outstanding Invoices
 1. The checking account will remain open with a small balance to make sure any pending payments are able to clear without issue.
 - iii. Taxes will be completed in July
 - iv. Expense Checks will be paid after receipts turned into the bookkeeper – for Travis, Lizzie, and Wes
 - v. Changes to Title Letter Fees
 1. Changes to contact information will be posted on the website
 2. Previous cost was \$150 per title letter. The charge will be raised to \$250 per title letter. Motion to approve change in cost to \$250 made by Anne Hall, seconded by Rodney Jones and passed without objection
 3. City of Edmond Transition
 4. Pending Title Letters
6. Image Committee Violations
 - a. Image letters to be mailed to homeowners in violation
7. Pool Party

- a. Pizza order – Travis will make the order based on last year's initial order, small bags of chips will also be provided
 - b. Drinks – water bottles
 - c. Ice and Coolers – Greg
 - d. Entertainment – Karaoke
 - e. Kona Ice – confirmed - \$300 for 75 snow cones
 - f. Setup time – meet at 5:15 pm to setup tables, cooler, pizza
 - g. Party – 6-9:00 pm
- 8. Pool
 - a. Handrail - has not been fixed at this time
 - b. Pool Rules and Language – new signage has been posted
- 9. Neighborhood Litter
 - a. This is still a problem. More people are needed to help.
- 10. Building Committee
 - a. Shed approval – Charles Smith – new shed not approved due to the proposed location on the lot and the height of the shed
- 11. Meeting adjourned – 8:30 pm