

1. Welcome, Call to Order

2. Public Comment

3. Approval of Minutes

4. Financials

5. Bookkeeping, Accountant and Tax Prep

A. HOA Services - Stacey

1) Bank Transition

a) Close out BancFirst?

b) Online Banking Set Up

3) Communication Procedures with HOA Service

4) General Approval Procedures

a) Contract Expenses and Utilities

b) Reimbursement Approval Procedure

b) Invoice Approval Procedure

5) Past Due Notices

B. Income Taxes are still pending. Due in October

6. Image Committee/Violations

A. Image Letters to be mailed

1) Trailer on Napa Valley

2) Henderson Trailer

3) Grass @ 1800 Napa Valley Rd.

B. Tree Grant Program Update

7. Pool

A. Winterize before first freeze

B. Needed repairs before Spring Opening

1) Pool Rail

2) Caulk and Grout

3) Signage

C. Pool Chairs

8. Henderson Foreclosure Update

9. Building Committee

To Do:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____
