

December 16, 2020

Bristol Park HOA Board of Managers Monthly Meeting

Via Conference Call

HOA Board members present:
President Dave Patrick
Secretary Julie Bisbee-Wheeler
Treasurer Lanny David
Member John Seikel
Member Wayne Arbuthnot

1. Call to order.

The meeting was called to order at 7:02 p.m.

2. Minutes were reviewed and approved.

Motion by Lanny David, second by John Seikel.

3. Treasurer's Report

Treasurer Lanny David provided board members with a financial report for November. Income and expenses were in line for this time of year. Dues collections were on pace. The amount of past due properties had decreased. Liens had been filed. Treasurer's report was approved.

4. Update on tree trimming near canal

Dave Patrick gave an update on tree limbs have been removed from the canal after the October ice storm. Patrick reported that trees still needed to be trimmed. The cost of debris removal was \$2,300. Trees still need to be trimmed.

5. Update on Bulletin Board at pool

Patrick updated board members that a bulletin board had been purchased and installed at the pool. Previous HOA minutes have been posted in the bulletin. The bulletin board will be where neighborhood information would be posted and Julie Bisbee said she will add information to the board.

6. Discussion of annual meeting

Board members discussed the upcoming annual meeting for property owners. Patrick updated board members that the meeting room at the Communication Federal Credit Union was not available for outside meetings as the business observed COVID precautions. Members discussed holding the meeting at nearby restaurants to allow for in-person payment of dues and board officer elections. Board members discussed open seats and the need for additional communication with property owners. There have been challenges in getting participation in neighborhood events and HOA meetings. Members talked about possibly doing a periodic neighborhood newsletter but acknowledge the need for more resident e-mail addresses. In

weighing options on meeting locations, members opted to meet by conference call. Bisbee-Wheeler would put notices on the Bristol Park website and Nextdoor in an effort to ensure residents were made aware of changes and opportunities for volunteering.

7. New Business

Board members discussed the opportunity for homeowners to pay their 2021 dues in person without late fees. After discussing several options, Dave Patrick suggested extending the grace period for payment to February 1. All dues checks needed to be postmarked on or before Feb. 1 to avoid a late fee given the extraordinary circumstances of not being able to meet in person because of COVID-19 safety precautions. John Seikel motioned for approval, Bisbee-Wheeler seconded. Motion passed.

8. Motion to adjourn.

A motion to approve adjourning the meeting was passed unanimously. The meeting ended at 8 p.m.