

**November 19, 2020**

**Bristol Park HOA Board of Managers Monthly Meeting**

**Home of Dave Patrick**

HOA Board members present:  
President Dave Patrick  
Secretary Julie Bisbee-Wheeler  
Treasurer Lanny David  
Member John Seikel

Absent:

Vice President Wayne Arbuthnot

**1. Call to order.**

The meeting was called to order at 7:07 p.m.

**2. Minutes were reviewed and approved.**

Motion by Lanny David, second by John Seikel.

**3. Treasurer's Report**

Treasurer Lanny David provided board members with a financial report for October. Income and expenses were in line for this time of year. Dues collections were on pace. The amount of past due properties had decreased. Liens had been filed. Treasurer's report was approved.

**4. Pool Update**

Dave Patrick gave an update on the pool closure for the season and upcoming repairs. One pump will need to be replaced before the pool opens next season. It is expected to cost \$1,800. Replacement would be scheduled for the spring before the pool opens.

**5. Enforcement letters**

Patrick updated that a letter was sent to a property owner doing a short-term rental of their home on AirBnb. It was confirmed that the property was still listed on the website. Fines would begin for non-compliant properties. Patrick also updated board members on a home that has a black roof. The property owner sought approval from the Board building committee and it was granted. The shingle color is not in line with HOA covenants which state weathered wood is required. The property owner has been advised that the roof will need to be shingled with weathered wood when the roof is replaced. Board members discussed issuing a formal letter so it will be binding and documented if the property changes hands.

**6. Canal and tree issues**

Land records show the HOA owns the land adjacent to the canal on the south side of the subdivision. The October ice storm caused damage to the trees along the canal and the HOA will be paying for a landscaping company to cut and remove debris. Patrick provided three estimates, and board members approved the lowest bid.

**7. Pool Cameras**

Patrick reported that two new cameras had been installed at the pool facing the parking lot and east side.

**8. New Business**

Board members discussed locations to hold the annual neighborhood meeting. Due to COVID-19 precautions and concerns for safety board members decided to hold off setting an in-person location. Conference call information can be provided for neighbors who want to attend. That information was included in the annual dues statement that was sent out in early December. Board members decided to extend the time period that homeowners had to pay dues since many often pay dues in person. Homeowners will have additional time to pay dues. All dues must be postmarked before February 1 to avoid late fees.

Board members also discussed the need for additional communication with neighbors and the need for more volunteers. Board members discussed adding a bulletin board to the park so more people can see neighborhood news.

**9. Motion to adjourn.**

A motion to approve adjourning the meeting was passed unanimously. The meeting ended at 8 p.m.