

June 18, 2020

Bristol Park HOA Board of Managers Monthly Meeting

Bristol Park Pool

HOA Board members present:

President Dave Patrick

Vice President Wayne Arbuthnot

Secretary Julie Bisbee-Wheeler

John Seikel

Treasurer Lanny David

Absent

Hunter Nelson

**1. Call to order**

President Dave Patrick called the meeting to order at 7:15 p.m.

**2. Approval of Minutes**

Patrick makes a motion to approve minutes, Arbuthnot seconds. Motion passes unanimously.

**3. Financial Report**

Treasurer Lanny David provided an update on HOA financials. David reported that expenses were in line with this time last year. Pool expenses were beginning to trickle in. Patrick makes a motion to approve financials, Arbuthnot seconds. Motion carries.

**4. Update on past due properties**

David provided an update on properties that are delinquent on HOA fees. Seven properties are not current on HOA fees. Total outstanding dues equal \$9,331.50. David recommends moving forward with collection efforts on past due amounts for property owners that were non-responsive to certified letters offering a payment plan for dues. Patrick made a motion, Arbuthnot seconded recommendation to work with an attorney to collect past due amounts. The HOA will pay a \$500 retainer to an attorney and a percentage of collections will be retained by legal counsel. Patrick will contact attorney for additional information. Motion carries.

**5. Garage Sale**

HOA moves forward with setting a garage sale date of July 24 – 25. The date will be posted on the website, Nextdoor.

**6. Update on enforcement actions**

Patrick updated board members that a tree fell on fence near park area. A letter was sent to the resident. Fixing the fence along the park and common area is a resident responsibility.

**7. Update on Pool cards**

Patrick updated board members that old cards have been disabled. Residents will be charged a \$30 fee for replacement cards.

**8. Update on pool**

Board members discussed getting cameras for monitor the pool entrance and parking lot to support resident safety. Patrick will do research on a closed circuit system and report back to board members.

**9. Building Committee Update** – Arbutnot reported that the committee approved a request for a pergola and approved a shingle request.

**10. Other Business –**

David updated the board on ongoing irrigation repairs. There is one zone in the common area that will be examined for damage. David will also seek estimate on other repairs.

Adult swim will continue on Friday nights, however, there will be no lifeguards.