

**Bristol Park HOA Board of Managers
January 16, 2020**

Present:

Dave Patrick, President
Wayne Arbuthnot, Board Member
Anthony Sammons, Board Member
Julie Bisbee, Secretary and Board Member
Lanny David, Treasurer

Absent:

Kim Ross, Board Member

Bristol Park HOA Board of Managers Monthly meeting

1. The meeting was called to order at 7:01 p.m.
2. December Minutes were approved, motion made by Anthony Sammons, seconded by Dave Patrick. Motion carries.
3. **Financial report**, Treasurer Lanny David gave financial report for 2019, saying that income and expenses met expectation. The HOA was able to add to its reserve. David noted that it was important to have a reserve as the pool is over 20 years old, and repairs could be costly.

Operating the pool for 2019 cost the HOA \$29,051 – which was \$28.77 increase from the previous year. All other HOA expenses including upkeep, lawn maintenance, playground upkeep and repairs were in line with expectations. David noted that financial statements were available for inspection by property owners as needed.

Major expenses and repairs for 2019:

2019 expenses	Totals
South Canal repair	\$4,300.00
Playground mulch	\$2,051.06
Bylaw revisions (failed)	\$4,489.71
Trees trimmed Southeast corner	\$500.00
Pool signage	\$242.77
Pool filter and chlorinator	\$2,600.00
Pool roof shingles	\$375.00
Pool amplifier	\$116.21
North retention canal cleaned	\$785.00
Playground benches	\$1,018.86
Total: \$16,478.61	

David provided an update on HOA due collections. As of Jan. 16, 230 homes out of 311 Bristol Park homes had paid their 2020 dues. David noted that dues checks would like continue to come in by mail. Three properties remain in arrears for HOA dues from previous years. Three homes were past due from 2019. One home had not paid HOA dues in seven years; another property had not paid HOA dues for four years. Total past due amount for all properties in arrear total: \$6,281.50.

Sammons made a motion to approve financial report; Arbuthnot second. Motion passes unanimously.

4. Discussion on 2020 repairs, or upcoming projects

HOA Board members and residents discussed ideas and needs or repairs in 2020. One resident suggested repairs to the asphalt around the basketball goal. Patrick suggested the HOA look into online voting if the HOA wanted to attempt to update bylaws again. Another residents suggested the HOA look at different ways to update neighborhood bylaws if a revision was attempted again. Other suggestions included increasing volunteers and communication with residents through an email newsletter. Additional emails would be needed. Another resident asked if it would be feasible to get soccer goals installed in the field to the north of the pool.

5. New Business

Patrick discussed whether it was cost effective to continue to offer wifi at the pool for residents. Annual cost of wifi at the pool was nearly \$470. Board members discussed whether the wifi was used, if data of usage was available. Sammons voiced support for maintaining wifi as an amenity for residents who use the pool. After discussion about whether wifi was needed at the pool, the item was tabled and would be discussed in February after a new board took office.

6. Board Elections

Patrick pointed out that there were three HOA board of manager members planned to stay on the board – Patrick, Julie Bisbee-Wheeler and Wayne Arbuthnot. Hunter Nelson agreed to serve on the board. David offered to serve as the fifth board member in the interim until a resident expressed interest in being on the board.

Building committee would be Wayne Arbuthnot and Rodney Jones.

Patrick made a motion to accept a new slate of managers, Wheeler seconded. Motion passed.

7. Upcoming contract renewals and annual neighborhood events

David discussed upcoming contract renewals for Bristol Park maintenance and upkeep. Lawn service contract with Imperial Lawns weed control will renew in February; Pitzer will renew in April.

The newly installed board members also discussed a calendar of events for 2020. Wheeler asked that dates for neighborhood events be set at the February meeting. Board members discussed the need for volunteers to assist with events. Patrick said the HOA could assist financially with events, but volunteers should be recruited to assist with annual events like Easter Egg Hunts, pool party and other events.

8. Meeting adjourned at 7:54 p.m.