

**BRISTOL PARK HOA Board of Managers Monthly Meeting Minutes
September 19, 2019
Communication Federal Credit Union, 100 NE 150th Street**

Attendees:

Dave Patrick, president
Kim Ross, vice president
Lanny David, treasurer
Anthony Sammons, board member
Julie Bisbee-Wheeler, secretary

Absent:

Maggie Mann, board member

1. Call to Order

The meeting was called to order at 7:04 p.m.

2. Approve August Minutes

Sammons made a motion, Ross seconded to approve the minutes. Motion carries.

3. Treasurer's Report

Treasurer Lanny David reported that total year-to-date expenditures was at \$71,485 and net income was \$25,568.22. Lanny reported that another \$15,000 in expenses was expected for the remainder of the calendar year. Roughly \$10,000 will be deposited into reserve to bring the reserve fund up to \$40,000 at the beginning of 2020. Lanny said the HOA saw a savings in utility costs and water costs because of the wet spring/summer weather.

Lanny reported that seven properties remain past due on HOA dues for a total amount of \$6,870. The notice of liens has been sent.

Board members discussed increasing fees on past due balances. Anthony Sammons asked that the item be posted on the October agenda to be consideration.

4. Bylaw Update

Dave updated board members that 18 ballots had been received with 12 voting in favor of the bylaw changes. Members of the board decided to canvass the neighborhood and make residents aware of the update and increase opportunities to return ballots and have them notarized. Volunteers agreed to canvas with a flier to include information on bylaw change as well as multiple opportunities to vote before the final Oct. 30 voting meeting.

Residents could also vote at the Oct. 17 HOA Board of Managers meetings. Board members discussed multiple times when a notary could be at the pool to take ballots.

4. Pool Operations

Dave report that an estimate to replace rotting wooden posts at the pool was close to \$1,160 without painting. Dave would seek one additional bid.

5. Canal repairs

Dave reported that repairs to the erosion on concrete drainage ditch on the southeast side had been repaired.

6. Garage sale

Board discussed putting up garage sale banner in advance of sale on Oct. 4. Dave will put up on Oct. 2.

7. Other Business

No other business discussed.

8. Motion to adjourn

Sammons made a motion to adjourn. Wheeler seconded. Motion carries.

Meeting adjourned at 8:00 p.m.