

**Meeting Minutes**  
**BRISTOL PARK HOA Board of Managers Monthly Meeting**  
**September 20, 2018**  
**Credit Union**

**Attendees:**

Scott Mills, Board President  
Lanny David, Treasurer  
Wes Hall, Board Member  
David Willsey, Board Member  
Julie Bisbee-Wheeler, Secretary

**Absent:**

Wayne Arbuthnot, vice president

**1. Call to order.**

Meeting was called to order by President Scott Mills at 7:00 p.m.

**2. Approval of financials.**

Treasurer David reported that expenses were in line with year to year projections. David reported that the HOA could expect to have \$25,000 in reserve by the end of 2018.

Motion to approve August financials made by Mills, seconded by Hall. Motion passed unanimously.

**3. Discussion and possible action on properties delinquent on HOA dues**

A total of 8 properties are not current on HOA dues. Two properties are entering their second year of being delinquent on HOA dues. Liens have been filed on homes that are delinquent on dues.

**4. Discussion and possible action on pool repairs and closing**

Operations for the pool at the end of season totaled \$33,495 to include maintenance, service, chemicals and management. That amounts to about \$107 cost per Bristol Park resident. Annual dues support pool operations. 187 pool access cards were used at least once per pool season.

HOA board member discussed possible repairs to the pool before next session. Discussion included sheetrock repair in pump room, smoothing surface of side of pool, extending fencing around gate to increase security. Treasurer David reported that the estimate to extend fencing around front entrance was \$1,500 in 2017.

**5. Discussion and possible action on using web-based payment option for HOA dues**

Treasurer David update board on efforts to secure web-based payment system. David said each program, PayPal and others, required use of a social security number of an individual. Board directed

David Willsey to follow up on a credit card payment option. Updates would be provided at the next HOA meeting.

#### **6. Discussion and possible action on covenant enforcement and fines**

Board discussed the resolution of a covenant enforcement of a house that had a pod in the driveway. Board reported that pod had been removed.

#### **7. Other Business**

HOA Board members discussed removing the boxwood in the front bed to make it easier to see the sign. Board directed David to work with landscapers.

#### **8. Adjournment**

Motion to adjourn made by Sammons. Seconded by Hall. Motion passes unanimously. Meeting adjourns at 7:50 p.m.

Minutes submitted by Julie Bisbee Wheeler