

BRISTOL PARK HOA Board of Managers Monthly Meeting Minutes
July 19, 2018
Bristol Park Pool

Attendees:

Scott Mills, President
Lanny David, Treasurer
Wes Hall, Board Member
Julie Bisbee-Wheeler, Secretary
Kim Mills, resident
Stacie Collier, resident
Blaine Zilker, resident

Absent:

Wayne Arbuthnot, vice president
David Willsey, board member

AGENDA

1. Call to Order

Meeting was called to order at 7:04 p.m. Motion to convene made by Scott Mills, seconded by Lanny David. Motion passes unanimously.

2. June Financial Report

Lanny David reported that expenses for 2018 were as expected and there was an anticipated reserve at the end of year of \$10,000. Lanny David reported that lighting and electrical repairs at the pool were incurred in June. Motion to approve financial report made by Scott Mills, seconded by Lanny David. Motion passes.

3. Discussion and possible action on issuing liens on properties delinquent on HOA dues

Lanny David reported that there were 10 properties that were past due on HOA dues for a total of \$6,485 in unpaid dues. Scott Mills made a motion to move forward with putting liens on properties that were past due on HOA fees. Lanny David seconded, motion passes unanimously.

4. Discussion and possible action on instituting a fine structure for covenant violations

Board members discussed the proposed fine structure that had been posted on the HOA website, and discussed in the June meeting. Section 56.9 of the HOA bylaws allows the board to institute a fine structure. Lanny David pointed out that the fine structure allows for courtesy notice that would allow residents to correct covenant bylaws before fines were issued. Lanny David said the structure was similar to what is used by many neighboring housing additions. Board members discussed sending a letter to property owners to educate on the new fine structure, as well as occupants of homes not owner-occupied. Lanny David made the motion to institute the fine structure that would be effective Aug. 1. Scott Mills seconded, motion passes unanimously.

5. Discussion and possible action on finalizing arrangements for August 4 pool party

Board members discussed upcoming pool party and finalized details on a DJ, pizza for attendees and proposed a budget not to exceed \$1,800. Motion made by Scott Mills, seconded by Lanny David. Motion passes unanimously.

6. Update on July 4 Kona Ice truck rental

Kona Ice will be at Aug. 4 pool party, and HOA is awaiting July invoice. No action taken.

7. Update on pool operations

Lanny David updated the board on repairs to the pool hoses and pumps. Other pool systems were operating as normal. Off season repairs to pumps, pool surface should be discussed after the pool closes for the season.

8. Other Business

No action.

9. Adjournment

Motion to adjourn at 7:50 p.m. made by Scott Mills, seconded by Wes Hall. Motion passes unanimously.