

**BRISTOL PARK HOA Board of Managers Meeting Minutes**  
**June 21, 2018**  
**Bristol Park Pool**

**Attendees:**

Scott Mills, President  
Wayne Arbuthnot – Vice President  
Lanny David, Treasurer  
Wes Hall, Board Member  
David Willsey  
Julie Bisbee-Wheeler, Secretary

**AGENDA**

**1. Call to Order**

Meeting was called to order at 7:01 p.m. Motion to convene made by Scott Mills. Seconded by Wes Hall. Motion passes unanimously.

**2. Financial Report**

Lanny David reported that expenses for 2018 were as expected, with the end of year reserve anticipated to be roughly \$13,000. All expenses are in line with expectations. Motion to approve the financial report was made by Wayne Arbuthnot; seconded by Wes Hall. Motion passes unanimously.

**3. Update and discussion of operations at Bristol Park pool**

Lanny David updated the board of managers on recent electronic repairs made at the pool. Broken light fixtures were replaced and wiring in the pump room was updated to meet electrical codes and GFI plugs were added. Lanny David also updated the board of managers on a replacement of pump and pipe at the pool. Twenty-seven pool passes have been issued so far this summer, Lanny David said.

Board members discussed getting more information about a possible conversion of the pool system to a salt water system. Board members directed Lanny David to seek additional information for conversion cost and as well projected long-term costs. Board members also discussed adding security cameras to the pool to deter unauthorized access afterhours.

Board of managers also discussed updating pool signage with additional rules making the pool tobacco free and vape free; adding provisions for appropriate swim wear and swim diapers for children who are not toilet trained.

Board of managers also discussed the need for updated parking stripes in the pool parking lot so the handicap ramp is not blocked by cars.

Board members considered a motion to move forward to update pool signage, get additional information on salt water pool system, parking lot stripes and additional information on adding security cameras to the pool. Motion passes unanimously.

#### **4. Discussion and possible action on neighborhood covenant enforcement actions**

Lanny David updated the board of past due properties. In July, liens will be placed on properties that remain delinquent on HOA dues. No action was taken.

#### **5. Discussion and possible action on instituting a fine structure for covenant violations**

Board of managers discussed options for adding a fine and fee structure to the Bristol Park covenant. Members reviewed a proposed schedule for fines. Board members also discussed cars beings parked on Bristol Park Boulevard. There is no restriction for parking on Bristol Park Boulevard, unless marked. Police can ticket cars illegally parked. No action was taken.

#### **6. Update on Kona Ice for July 4**

Julie Bisbee updated board members that Kona Ice snocone truck was booked for the 3 p.m. on July 4. Tickets would be given to residents at pool for a free snocone. Priority would be given to children.

#### **7. Other Business**

Board members discussed recent resident concerns that grass in common areas near Bristol Park Boulevard and Monterrey Place needed to be mowed more frequently. Board members discussed increasing frequency of mowing for the next year's contract. No action was taken.

Board members also discussed hiring a DJ for the Aug. 4 pool party. Additional information would be provided at the July meeting. No action was taken.

#### **8. Adjournment**

Motion to adjourn was made at 8:05 p.m. by Mills. Seconded by Wes Hall. Motion passes unanimously.