

BRISTOL PARK HOA Board of Managers Meeting
April 19, 2018
Communication Federal Credit Union, 100 NE 150 Street, Edmond

Attendees:

David Willsey, Board of Managers
Lanny David, Treasurer and board member
Wes Hall, Board Member
Julie Bisbee-Wheeler, Secretary

Absent:

Scott Mills, President
Wayne Arbuthnot, Vice president

AGENDA

1. Call to Order

Lanny David called the meeting to order at 7:04 p.m.

2. Approval of February Minutes –

David Willsey made a motion to approve the February minutes. Second by Wes Hall. Motion passes unanimously.

3. February and March Financial Reports –

Lanny David updated the board on financials. Total income at the end of March was \$91,735. The HOA had expenses of \$9,346 and \$82,389 available for the year. Lanny David reported that pool and lawn maintenance contracts have been paid. Expenses are on pace compared to last year's financials.

Lanny David reported that 24 properties are delinquent on annual HOA dues. Fourteen homes owe the full amount or multiple years; 10 properties are delinquent on late fees. An additional notice will be sent before liens are placed on delinquent properties.

Motion to approve financials made by Wes Hall and seconded Lanny David. Motion passes unanimously.

4. Discussion and possible action on dead tree removal

Lanny David will work with Pitzer's Lawn Management to identify dead trees in around the pool and in common areas that need to be removed. Lanny will get an estimate and update HOA members by email.

5. Discussion and possible action on playground maintenance

Lanny David updated the board members of an estimate to refresh mulch and make repairs to border at the Bristol Park playground. Price to refresh mulch was cheaper if company could buy in bulk and use a bobcat to move mulch to playground. HOA board members also discussed need for repairs to border that has become cracked. To insure safety, the border would be a priority. Lanny David would follow up with vendor and update board at a later date. No action.

6. Discussion and possible action on welcome letter for new residents

Board members approved draft letter to new property owners and will work to send out letter to all property owners who have purchased a home in Bristol Park over the past 18 months. Board members also discussed adding additional information about out-buildings and shed to the website for resident use.

7. Discussion of entertainment for August pool party

Board members set the budget for neighborhood summer parties and events at \$2,000. Board members asked to secure an ice cream or sno-cone truck for May 26, the first day the pool is open. A DJ will be hired for the Aug. 4 end of summer pool party. Board members discussed future pool party ideas to include bouncy house or a movie in the pool.

8. Other Business

Board members discussed hosting a candidate forum for House District 83 after the June 26 primary. The current representative for House District 83 is term-limited and a new legislator will be elected.

9. Adjournment

Motion to adjourn made by Wes Hall. Seconded by David Willsey. Meeting adjourned at 8:20 p.m.