

## **Meeting Minutes**

### **BRISTOL PARK HOA Board of Managers Monthly Meeting**

**December 14, 2017**

**Communication Federal Credit Union, 100 NE 150 Street, Edmond.**

#### **Attendees:**

Scott Mills, Board Member

Lanny David, Treasurer

Wes Hall, Board Member

Julie Bisbee-Wheeler, Secretary

#### **Absent:**

Anthony Sammons, Board President

Sean Miller, Vice President

#### **1. Call to order**

The meeting was called to order at 7:07 p.m.

#### **2. Review and approve October minutes**

Minutes for October were approved with a motion made by Mills, and seconded by David.

#### **3. Review and approve financials**

David reported that expenses were in line with year to year projections. David informed the board that the HOA would end the calendar year with a reserve of about \$14,000. The Board of Managers has a reserve goal of \$30,000 to cover any future emergency expenses for the pool. Unpaid dues for 2017 remained at \$3,055. Liens have been placed on properties.

Hall made a motion to approve financials, Mills seconded. Financials were unanimously approved.

#### **4. Discussion and possible action on building requests**

No residents appeared to make building requests.

#### **5. Other business**

David updated the board that the pool maintenance contract with Northwest Pools will be renewed for 2018 and will be discussed at January meeting.

#### **6. Adjourn**

Mills makes a motion to adjourn. Hall seconds. Board meeting adjourns at 8:19 p.m.

#### **\*Next Meeting:**

7 p.m. January 18, 2018, Communication Federal Credit Union, 100 NE 150 Street, Edmond.

Minutes submitted by Julie Bisbee Wheeler

